**2.Business –Single Entry Visa-F4A 单次商务签证**

**F4A:** Business-single Entry Visa is for those who wish to visit Nigeria for business meeting, conference, seminar, contract negotiation, marketing, sales, procurement of Nigeria goods/services, trade fairs and job interview.

商务单次入境签证适用于希望赴尼日利亚参加商务会议、展会、研讨会、合同谈判、营销、销售、尼日利亚商品/服务采购、交易会和面试的人。

**Eligibility资格：**

Foreign Travellers who wish to visit Nigeria for the purpose of attending meeting, conference, seminar, contract negotiation, sales, procurement of Nigerian goods/services, Trade Fairs, job interviews.

希望访问尼日利亚以参加会议、展会、研讨会、合同谈判、销售、尼日利亚商品/服务采购、贸易博览会和面试的外国游客。

**Requirements材料清单:**

* **Application Letter 邀请函**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Embassy Beijing. It must be on letter headed paper signed the full name and dated by a senior member of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

来自尼日利亚的邀请函原件, 致尼日利亚驻华使馆北京。邀请函需要用相应机构或公司的抬头纸出具，注有邀请人全名和日期并签名，申请者的姓名和护照号码，必须注明邀请者或邀请公司“接受申请者的全部移民责任”。

* **Certificate of incorporation/ Business Permit公司营业执照/经营许可证**

Certificate of incorporation or Business Permit of the inviting company in Nigeria

尼日利亚邀请公司营业执照或经营许可证

* **Inviter’s passport copy邀请人护照复印件**

Photocopy of Inviter's International Passport Data page (6 months validity) or CERPAC card (3months validity) (if inviter is non-Nigerian)

邀请人护照复印件至少6个月有效期（如果邀请人不是尼日利亚籍，还需提供尼日利亚绿卡，至少3个月有效期）

* **Original Passport 护照**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-Chinese passport holder must provide Resident Permit with a minimum of 3 months validity.

护照有效期至少为6个月，并有至少2张空白护照页供签注。非中国护照持有人须 提供有效期至少为3个月的居留许可

* **Passport Copy护照复印件**

Copy of Valid National Passport (minimum period of validity 6 months)

有效的护照复印件（出发时至少剩余6个月的有效期）

* **Evidence of sufficient fund 资金证明**

Original evidence of sufficient fund of applicant, with bank's stamp

申请者本人近3个月的银行对账单原件，加盖银行公章，必须提交拥有足够资金的证明

* **Embassy Admin Fee使馆行政费**
* **Passport Photo 近照**

Two (2) recent passport sized (35x40mm) photographs

两寸白底近照2张

* **Online Payment 网上付款单**

A copy of the Acknowledgment slip must be Printed from [**https://portal.immigration.gov.ng/**](https://portal.immigration.gov.ng/)

请在<https://portal.immigration.gov.ng/>打印付款凭证

* **Application form 网上申请表格**

Complete the visa application form online at  [**visa.immigration.gov.ng**](https://visa.immigration.gov.ng/)**.** Once completed, must be printed out, signed, and dated by the applicant.

请在visa.immigration.gov.ng网站上填写签证申请表格，完成后打印出来，申请人签名并注明日期。

* **Return Ticket 往返机票预订单**
* **Evidence of Hotel Reservation/host address in Nigeria尼日利亚酒店预订单/住宿地址**